



Calaveras County Environmental Management Agency

Jason Boetzer ♦ Agency Administrator / Director of Environmental Health
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Phone: 209-754-6399 Fax: 209-754-6722

Administrative Variance Application

Assessors Parcel Number: _____ Date: _____

Applicant Name: _____ Signature: _____

Mailing Address: _____

Physical Address: _____

Phone Number: _____ Other Phone Number: _____

Consultant Representative: _____ Phone Number: _____

Consultant Mailing Address: _____

Describe the variance which is requested and what standard does it seek variance from: _____

Description of project (attach consultant written substantial evidence, Department denial, plot plans, design plans, development plans, etc.):

Describe hardship caused due to Department denial: _____

(BELOW FOR DEPARTMENT USE ONLY)

Inspector: _____ Dates of review: _____

Project review (include description of information submitted with application): _____

Agency Administrator findings: _____

Administrative variance notice given to adjacent property owners: Yes or No Consultant final letter received: Yes or No

As-built plans approved: Yes or No Agency Administrator approval: Yes or No

Agency Administrator Signature: _____ Date: _____

Calaveras County Title 13.12.140 Administrative Variance:

A. The agency administrator may grant an administrative variance from any standard set forth in this chapter where written substantial evidence is submitted by a consultant as defined in this chapter that an unusual circumstance or unnecessary hardship would result from the application of the standard. Under no circumstance shall the granting of a variance create a hazardous condition or endanger public health, safety or the environment.

B. Applications for a variance shall be submitted to the agency administrator along with written substantial evidence supporting the request for a variance and any applicable fees. The agency administrator shall give notice to adjacent property owners of any variance granted. The agency administrator shall issue findings with respect to its determination of the request for a variance.

C. Prior to final approval of any such system, the designer thereof shall:

- 1) Submit to the agency administrator a written verification, based on field inspection, that the system has been installed as shown on the plans; and
- 2) Submit a scaled as-built drawing depicting tight lines (sanitary building sewage disposal system), septic tank and associated appurtenances and disposal field.